

NOTICE OF JOB AVAILABILITY

TITLE: Data Management Analyst III

DUTIES: Serving in the full-time position of Data Management Analyst III with the Project Management Office (“PMO”) of UF Advancement, with the aim to ensure best practices in project management, business analysis, and change management (including educational activities within and throughout the University for Advancement). Specifically, this position is responsible for: (1) serving as a system analyst to ensure a consistent approach to documentation of complex technical data and infrastructure system processes and procedures; (2) Conducting Quality Assurance to ensure data quality; and (3) Assisting with Change Management, which includes an educational component regarding new software features, business systems requirements or procedures, and system adoption. As part of the educational component of this role, position is also responsible for identifying educational opportunities; educating users or project team members; and preparing training/educational presentations, recordings, and live workshops with user groups. Remote work/telecommuting is permitted.

REQUIREMENTS: Position requires a Master’s degree in Information Systems, Technology Services, Business Administration, Data Analytics, Finance or a closely related field and two years of relevant experience; or a bachelor’s degree in Information Systems, Technology Services, Business Administration, Data Analytics, Finance or a closely related field and four years of relevant experience.

SALARY: \$107,286/year

HOURS: M-F, 40hrs/wk., 8am-5pm.

JOB LOCATION: 1938 W University Avenue, Gainesville, FL 32603

CONTACT: Daniel Caruso, Assistant Director of Business Analysis
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POSTING LOCATION: Bulletin Board in the breakroom of 1938 W. University Avenue, Gainesville, FL 32603

DATE POSTED: 5/19/26

DATE REMOVED: _____
* Please remember to post this for at least **10 business** days.

RESULTS: _____

Signature of Authorized Official.

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THIS NOTICE IS BEING FILED AS A RESULT OF THE FILING OF AN APPLICATION FOR PERMANENT ALIEN LABOR CERTIFICATION. ANY PERSON MAY PROVIDE DOCUMENTARY EVIDENCE BEARING ON THE APPLICATION TO THE REGIONAL CERTIFYING OFFICER OF THE U.S. DEPARTMENT OF LABOR.

Certifying Officer
U.S. Department of Labor
Employment and Training Administration
Office of Foreign Labor Certification
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