

PO Box 117460
432 Newell Drive
Gainesville, FL 32611
352-273-3040 Tel

NOTICE OF JOB AVAILABILITY

TITLE: Assistant Director & Lecturer

DUTIES: Serving as a faculty member with the UF Hamilton Center for Classical and Civic Education with duties comprised of leadership, teaching, research, and service. Leadership duties will include managing the Center’s staff, daily operations, and grants and budgets; drafting annual reports; managing and implementing student programs and seminars; planning on- and off-campus events; overseeing and drafting the Center’s communications; spearheading the Center’s outreach; and assisting the Director of the Center, as needed. Teaching duties include teaching undergraduate courses, to include—but not limited to—“The American Idea” and “The Case for Conscience,” which involve exploring the beliefs, ideas, and values that shape certain concepts within government and/or society throughout history and discussing toleration, freedom of conscience, and liberty as foundational values in contemporary society. Remote work / telecommuting is permitted.

REQUIREMENTS: Master’s degree in History, Philosophy, or a closely related field.

SALARY: \$103,833.60/year

HOURS: M-F, 40hrs/wk., 9am-5pm.

JOB LOCATION: 432 Newell Drive, Gainesville, FL 32611

CONTACT: Janet Ali, HR Generalist, (352) 294-9184

POSTING LOCATION: 432 Newell Drive, Gainesville, FL 32611
(5th floor Breakroom/Kitchen)

DATE POSTED: 01/15/2025

DATE REMOVED: 01/31/2025

RESULTS: _____

Signature of Authorized Official.

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THIS NOTICE IS BEING FILED AS A RESULT OF THE FILING OF AN APPLICATION FOR PERMANENT ALIEN LABOR CERTIFICATION. ANY PERSON MAY PROVIDE DOCUMENTARY EVIDENCE BEARING ON THE APPLICATION TO THE REGIONAL CERTIFYING OFFICER OF THE U.S. DEPARTMENT OF LABOR.

Certifying Officer
U.S. Department of Labor
Employment and Training Administration
Office of Foreign Labor Certification
200 Constitution Avenue, NW
Room N-5311
Washington, DC 20210