



Office of the Senior Vice President
and Chief Financial Officer
Finance and Accounting Division
University Controller's Office
<http://www.fa.ufl.edu>

1 Tigert Hall
PO Box 113200
Gainesville, FL 32611-3200
352-392-1321

NOTICE OF JOB AVAILABILITY

TITLE: Business Process Consultant

DUTIES: Serve as a member of the Finance Implementation Team of the Finance & Accounting Division, at the UF Controller's Office, with duties comprised of creating process change by analyzing and evaluating enterprise-wide information to define and scope key processes, dissect problems, and suggest solutions to streamline operations and improve efficiencies. Position is also responsible for reviewing existing processes, integrating changes, and communicating revised processes to impacted teams. In doing so, the role involves 50% fiscal process review and documentation, focusing on enhancing operational efficiencies and alignment between financial processes and technology solutions, and 40% financial decision support, which includes assessing and analyzing data to support evidence-based strategies for transformative change in financial business processes. The role integrates advances in technology and business process improvements, with 10% additional duties as assigned.

Telecommuting / working from home is permitted.

REQUIREMENTS: Bachelor's degree in Accounting, Finance, or Business Administration and at least 2 years of demonstrated experience in a cloud-based Enterprise Workday Resource Planning (ERP) Financial Management Module (FIN) implementation environment in a Higher Education setting, which includes: Expertise in analysis of business processes & reporting for highly complex FIN processes; A successful completion of ledger closing and financial statement issuance post-ERP; and Expertise in integration of existing complex systems to meet rigorous internal controls design and GAAP requirements, with evidence of business enhancement.

SALARY: \$106,517.00/year

HOURS: M-F, 40hrs/wk., 9am-5pm.

JOB LOCATION: 300 SW 13th Street, Gainesville, FL 32611

CONTACT: Matt Ellis, University Controller mhellis@ufl.edu

POSTING LOCATION: Bulletin board outside employee breakroom on ground floor of Tigert Hall at 300 SW 13th Street, Gainesville, FL 32611

DATE POSTED: 11/20/2024

DATE REMOVED: 12/9/2024

RESULTS: _____

Signature of Authorized Official.

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THIS NOTICE IS BEING FILED AS A RESULT OF THE FILING OF AN APPLICATION FOR PERMANENT ALIEN LABOR CERTIFICATION. ANY PERSON MAY PROVIDE DOCUMENTARY EVIDENCE BEARING ON THE APPLICATION TO THE REGIONAL CERTIFYING OFFICER OF THE U.S. DEPARTMENT OF LABOR.

Certifying Officer
U.S. Department of Labor
Employment and Training Administration
Office of Foreign Labor Certification
200 Constitution Avenue, NW
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